

House Rules of our SpielRaum Daycares



The house rules as well as all notices must be observed.

§ 1: Smoking, Open Fire, Items Lying Around

Smoking is prohibited inside all daycare premises and in the entrance area. Smoking on the outdoor grounds and directly in front of the daycare is not welcome. Open fire is also not permitted inside the daycare premises. Items not required for the operation of or attendance at the daycare may not be stored in the premises. The children's lockers must be emptied by the parents on Fridays, or at the latest on the day before a closure period begins; otherwise, the contents will be disposed of by the daycare staff. The same applies to items lying around.

§ 2: Drugs, Alcohol

Entering the daycare while under the influence of drugs and/or alcohol is not permitted, nor is the consumption of drugs and alcoholic beverages on the daycare premises. Children may not simply be handed over to persons who are visibly intoxicated or otherwise under the influence of mind-altering drugs.

§ 3: House Rights and Property

Within the daycare premises, the instructions of the daycare management, or in their absence the pedagogical staff, must be followed. The property of others must be handled with care, and any damage must be reported to the daycare management.

You are responsible for valuables (e.g. jewelry, toys, money) and locker contents yourself; the daycare assumes no liability for loss or damage. The pedagogical staff is not obliged to search the daycare premises for lost items or missing clothing of your child.

§ 4: Respectful Interaction with People

All people at the daycare are to be treated with respect and consideration. The parents are aware that the daycare provider expressly welcomes the support of children from families representing the diversity of our society. Linguistic and cultural differences, families with different religions, lifestyles, and same-sex relationships, people with and without disabilities, and people from different social backgrounds are welcome to us. Discrimination, insulting others, the use of violence against other parents or children, as well as outrageous behavior by parents toward staff, will not be tolerated.

§ 5: Consideration

Conversations should take place during the management's consultation hours or at an agreed appointment for parents. If this is not possible in individual cases, concerns should be raised in an appropriate manner and, where possible, out of children's earshot. Parents should ensure that their individual need for conversation does not disturb the pedagogical work of the staff. Signs on closed doors must be observed.

§ 6: Cleanliness, Hygiene and Waste Disposal

The premises and lockers must be kept clean; any soiling must be removed immediately. For hygienic reasons, the kitchens and group rooms may not be entered with shoes. Waste must be disposed of in the designated containers.

§ 7: Food and Drinks

Meat, fish, and gelatin-containing dishes may not be prepared or consumed at the daycare. The distribution of any kind of food by parents to the children is not permitted. Bringing any food and drinks requires the daycare management's approval.

§ 8: Data Protection, Film and Sound Recordings

The use of any image and sound material recorded at the daycare or at its events is intended solely for private use. Internal information of any kind may not be passed on to unauthorized third parties. In particular, the privacy of the children and their parents must be safeguarded.

§ 9: Notices, Advertising, Distribution of Leaflets

Notices, advertising, and the distribution of leaflets for products, political parties, and other views are only permitted with the express approval of the daycare management. Permission may be revoked at any time.

§ 10: Handling of Complaints and Criticism

Complaints must be made in an appropriate tone and wording. Care must be taken not to voice them in front of children or unauthorized third parties. Every criticism is taken seriously and must – if received by daycare staff – be documented. Care must always be taken not to damage the external reputation of the daycare and the daycare provider.

§ 11: Handling of Dangerous Situations

Care must be taken to keep doors locked against unauthorized third parties. This also applies to the door of the staff toilet at SpielRaum Perlentaucher.

Persons not known to the staff may be required to identify themselves with a valid photo ID. This check is for the safety of the daycare's children. If a person within the daycare premises cannot be clearly identified, they may be instructed to leave the daycare immediately.

Every adult is expected to remove potential hazards (e.g. tripping or slipping hazards in the entrance area, open doors, etc.) or to report them to the daycare staff immediately. Common sense is decisive here.

Any kind of jewelry (this means all kinds of rings, earrings, necklaces, etc.) poses a risk to a child. Accordingly, we ask parents not to put jewelry on the children at the daycare.

§ 12: Disturbances of Pedagogical Work

During core hours, the pedagogical work must not be disturbed. Children arriving late must be dropped off at a group with an open door. Earlier pick-up of children must be done quietly. Observing the children through the window is not desired.

§ 13: Animals at the Daycare

Animals are not allowed in the daycare. Exceptions must be discussed with the daycare management.